



# Youth Program Tuition

## Rates and guidelines

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Thank you for your interest in the Youth Program offered at the Korean Center, Inc.! Here is basic information regarding the program. Please read them carefully and contact Heesook Kim (heesook@koreancentersf.org) if you have any questions or if you would like to request the program.

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### RATES

- **Private Lesson (1 term = 4 sessions)**

	Rate/Hour	Minimum Hr/Session
Individual	\$45	4
2 on 1	\$30	4

- **Group Lesson (1 term = 8 sessions)**

	Rate/Hour	Minimum Hr/Session
Regular	\$20	8

- **Special Offer**

- Early Bird discount: Pay for 2 terms and get \$20 off
- Sibling discount: 3<sup>rd</sup> child gets 50% off

- All private sessions will take place at the Korean Center, Inc. on 1362 Post St.
- Textbook is not included in the tuition



- Students are required to pay the tuition for one term on the first session (For example, if you sign up for a private tutoring, you're required to pay \$360 on your first session)
- For Group Sessions:
  - There is **NO** schedule change for one term once all students sign on the session agreement sheet on the first session.
  - All students must have similar to equal understanding of Korean, if not starting from the basic Korean alphabet level.

### Payment Policy

Korean Center, Inc charges a fee for the Youth Program rendered by Korean Center, Inc(KCI)'s Instructors. Payment must be received before the first session. All requests for the youth program should be immediately forwarded to respective program coordinator for a lawful and appropriate arrangement and compensation. KCI will neither be held responsible for, nor tolerate any unauthorized activities between the instructor and student(s) without Program Coordinator's approval.

### Private Lesson Cancellation Policy

Cancellation of a lesson must be made at least 24 hours prior to the scheduled lesson time. No shows or failure to notify the teacher within 24 hours is considered a forfeited lesson. There are NO refunds on cancelled lessons.

### Refund Policy-Group Lesson

<b>For 8 weeks regular lesson</b>	
Before class begins	100%
Drop by 1 <sup>st</sup> week	75%
Drop by 2 <sup>nd</sup> week	50%
Drop by 3 <sup>rd</sup> week	30%



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CENTER, INC

### Refund Policy-Private Lesson

Youth Program Lessons packages are non-refundable except in cases of: changes in medical condition resulting in physical limitations (physician letter required), or changes of residence. Should you choose to take a break, unused lesson sessions can be banked for a period of 3 months. Unused lessons after that time will be considered forfeited.